

No. SMCW-SUHRC/Committee/2024/805

Date: 11/05/2024

STUDENTS ACADEMIC COMMITTEE

- 1. Introduction:** The Students Academic Committee is responsible for imbibing the best practices to provide an improved academic system for the present and future students.
- 2. Objectives:** The primary objectives are -
 - a) Ensuring academic progress through regular self and peer monitoring.
 - b) Ensuring timely resolution of all relevant concerns raised by the student community.
 - c) Enhancing the reputation of the college through involvement in the academic activities through intra and inter institutional medical community.
- 3. Functions:** The committee performs several key functions, including -
 - a) Ensures the implementation of academic policies.
 - b) Represents the student interests and queries raised to the concerned authorities.
 - c) Peer monitoring and assessments the quality of learning and clinical practice within the college.
 - d) Coordinates with other committees to conduct knowledge sessions and open-houses for fulfilling student-related academic objectives.
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** Quarterly
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

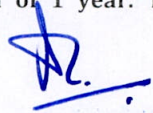
Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Daksha Dixit	Professor & Deputy Dean (Academics)	Anatomy	Faculty In charge
2	Ms. Madhura Bhosale	Assistant Professor	Pharmacology	Faculty Member
3	Ms. Salunkhe Akshata Pandurang	Student Representative	2020-2026	Student Member
4	Ms. Kritisha	Student Representative	2021-2027	Student Member
5	Ms. Stuti Singh	Student Representative	2022-2028	Student Secretary
6	Ms. Simone Nayyar	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

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2. PA to Pro Chancellor, SIU
3. The Vice Chancellor, SIU
4. The Provost, FoMHS, SIU
5. The Registrar, SIU




Lt. Col (Dr.) Vijaya Sagar (Retd)
Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

No. SMCW-SUHRC/Committee/2024/806

Date: 11/05/2024

STUDENT COUNCIL COMMITTEE

- 1. Introduction:** The Students Council Committee is responsible to provide a means for student expression and assistance in institutional affairs and activities, give opportunities for student experience in leadership and encourage student, faculty, community relations.
- 2. Objectives:** The primary objectives are -
 - a) Initiating, implementing and completing projects and activities which nurtures curricular and extra-curricular growth of every student at intra and inter-institutional levels.
 - b) Providing opportunity to every student to contribute to the educational experiences. To promote respect for law and order and the general welfare of the school and community.
 - c) Providing a viable means for student expression and an increasing amount of self-direction.
 - d) Monitoring and coordinating with other student committees and authorized faculty members.
- 3. Functions:** The committee performs several key functions, including -
 - a) Provides a forum for student opinions, interests and desires so these may be understood by the entire student body, faculty, administration and community.
 - b) Honestly reflects and interprets the student viewpoint to authorized faculties and vice versa.
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** Quarterly
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Mandar Vilas Ambike	Professor & HOD & Deputy Dean (Student Welfare)	Anatomy	Faculty In charge
2	Ms. Sakshi Sharma	Student Representative	2020-2026	Student Member
3	Ms. Lovely Biswal	Student Representative	2021-2027	Student Member
4	Ms. Mitiksha Kumar	Student Representative	2022-2028	Student Secretary
5	Ms. Sarthki Vishal Masulkar	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.



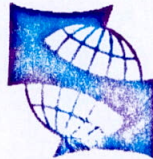
Lt. Col (Dr.) T Vijaya Sagar (Retd)

Dean

Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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DEAN
SMCW & SUHRC

SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

Celebrating 50 Years of Excellence

No. SMCW-SUHRC/Committee/2024/807

Date: 11/05/2024

CULTURAL COMMITTEE

- 1. Introduction:** The Students Cultural Committee is responsible to organise and promote all intra and inter-institutional cultural events to nurture the talents of the students in performing arts.
- 2. Objectives:** The primary objectives are -
 - a) Creating cultured ambience atmosphere in terms of behavior, attitude and presentation aspects.
 - b) Facilitating the conducive environment for students for active involvement in all the celebrations.
- 3. Functions:** The committee performs several key functions, including-
 - a) Constructively and creatively participate in planning, organizing, executing and controlling of all the events and activities as decided and assigned and allotted in the committee.
 - b) Strictly adheres to the instructions of the Convenor.
 - c) Coordinates the activities of various students and faculties
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** As per the schedule and gravity of event
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Sunit Jadhav	Assistant Professor	Anatomy	Faculty In charge
2	Dr. Suresh Babu K	Associate Professor	Biochemistry	Faculty Member
3	Dr. Vishakha Fere	Tutor	Anatomy	Faculty Member
4	Ms. Ujala Singh	Student Representative	2020-2026	Student Member
5	Ms. Alka Shrivastava	Student Representative	2021-2027	Student Member
6	Ms. Rishita Srivastava	Student Representative	2022-2028	Student Secretary
7	Ms. Kushagri Sanjay Khare	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T Vijaya Sagar (Retd)
Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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DEAN
SMCW & SUHRC

Symbiosis International (Deemed University), Gram: Lavale, Tal.: Mulshi, Dist.: Pune 412 115, Maharashtra, India

Tel.: +91-20-6193 0000 | Email: dean@smcw.siu.edu.in, ms@smcw.siu.edu.in | Web: www.smcw.edu.in, www.symbiosisuniversityhospital.com

SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/809

Date: 11/05/2024

STUDENTS SPORT COMMITTEE

- Introduction:** The Students SPORTS Committee is responsible to organise and promote all intra and inter-institutional sport events.
- Objectives:** The primary objectives are -
 - Organising and promoting all intra and inter-institutional sport events.
 - Facilitating the conducive environment for students for active involvement in all the sport events.
- Functions:** The committee performs several key functions, including-
 - Constructively and creatively participate in planning, organizing, executing and controlling of all the sport events and activities as decided and assigned and allotted in the committee.
 - responsibility of security of all sport equipments and resources.
 - Coordinates the activities of various students and faculties.
- Terms of Reference:** The Terms of Reference for the College Council include:
 - Composition:** The composition is as given in the Table below.
 - Meeting Frequency:** As per the schedule and gravity of event
 - Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.

This is to inform you that the following Sport Committee have been reconstituted at SMCW & SUHRC According to SIU Notification No. SIU/ U-28/985 dated 26/09/2020 w.e.f. 03/04/2024.

f) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Lt Col (Dr.) T Vijaya Sagar	Dean (SMCW)	dean@smcw.siu.edu.in	Director
2	Dr. Bharati Pankaj Deokar Sharma	Professor	Orthopaedics	Faculty In charge
3	Dr. Suresh Babu K.	Associate Professor	Biochemistry	Member
4	Col. Sandeep Dhingra	Campus Administrator	Hill Base Campus, Lavale	Member
5	Dr. Sathi Pal	Sports Officer	DSRW, SIU	Member
6	Ms. Manjusha Bilaskar	Senior In-Charge RWC	RWC, SIU	Member
7	Ms. Olivia Jean Mathias	Student Representative	2020-2026	Student Member
8	Ms. Khushi Arora	Student Representative	2021-2027	Student Member
9	Ms. Fatima Nusuki	Student Representative	2022-2028	Student Secretary
10	Ms. Garima Bhardwaj	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T Vijaya Sagar (Retd)
Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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Symbiosis International (Deemed University), Gram: Lavale, Tal.: Mulshi, Dist.: Pune 412 115, Maharashtra, India

Tel.: +91-20-6193 0000 | Email: dean@smcw.siu.edu.in, ms@smcw.siu.edu.in | Web: www.smcw.edu.in, www.symbiosisuniversityhospital.com

SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/809

Date: 11/05/2024

STUDENTS RESEARCH COMMITTEE

- Introduction:** The Students Research Committee is responsible to encourage, enable and promote research environment amongst the students through various intra and inter-institutional programs, workshops and seminars.
- Objectives:** The primary objectives are -
 - Creating a conducive environment for promotion of Research & Innovation activities amongst the students.
 - Encouraging students to apply for Major, Minor Research Projects.
 - Coordinating with authorized faculties for smooth functioning and effective Management of Research & Innovation activities at the institute.
 - Promoting collaborative research.
- Functions:** The committee performs several key functions, including-
 - Constructively and creatively participate in planning, organizing, executing and controlling of all the sport events and activities as decided and assigned and allotted in the committee.
 - responsibility of security of all sport equipments and resources.
 - Coordinates the activities of various students and faculties.
- Terms of Reference:** The Terms of Reference for the College Council include:
 - Composition:** The composition is as given in the Table below.
 - Meeting Frequency:** as per the schedules of the IEC and calls for research proposals.
 - Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.

This is to inform you that the following Sport Committee have been reconstituted at SMCW & SUHRC According to SIU Notification No. SIU/ U-28/985 dated 26/09/2020 w.e.f. 03/04/2024.

 - No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Anjali Kher	Professor & Head Deputy Dean (Research)	Paediatrics	Faculty In charge
2	Dr. Daksha Dixit	Professor & Deputy Dean (Academics)	Anatomy	Member
3	Dr. Pratiksha Nawal	Assistant Professor	Pathology	Member
4	Ms. Shiwani Madhesia	Student Representative	2020-2026	Student Member
5	Ms. Priyal Kapoor	Student Representative	2021-2027	Student Member
6	Ms. Shruti Sinha	Student Representative	2022-2028	Student Secretary
7	Ms. Smrutirupa Minaketan Routray	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T Vijaya Sagar (Retd)

Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/810

Date: 11/05/2024

STUDENTS LITERATURE COMMITTEE

- 1. Introduction:** The Students Literature Committee is responsible to organise and promote all intra and inter-institutional literature events to nurture the talents of the students.
- 2. Objectives:** The primary objectives are -
 - a) Creating cultured ambience atmosphere in terms of behavior, attitude and presentation aspects.
 - b) Facilitating the conducive environment for students for active involvement in all the literature events.
- 3. Functions:** The committee performs several key functions, including-
 - a) Constructively and creatively participate in planning, organizing, executing and controlling of all the sport events and activities as decided and assigned and allotted in the committee.
 - b) Strictly adheres to the instructions of the Convener.
 - c) Coordinates the activities of various students and faculties.
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** Biannual
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.

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 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Supriya Methé Patil	Associate Professor	Anatomy	Faculty In charge
2	Dr. Meghana Narendran	Assistant Professor	Community Medicine	Faculty Member
3	Ms. Simran Deepak Vachhani	Student Representative	2020-2026	Student Member
4	Ms. Aamna Mehvish	Student Representative	2021-2027	Student Member
5	Ms. Aamishi Mishra	Student Representative	2022-2028	Student Secretary
6	Ms. Prachi Sharma	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T Vijaya Sagar (Retd)

Dean

Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

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Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/811

Date: 11/05/2024

STUDENTS MAGAZINE COMMITTEE

- 1. Introduction:** The Students MAGAZINE Committee is responsible to provide a platform for students to express themselves through various forms of writing.
- 2. Objectives:** The primary objectives are -
 - a) Encouraging students for the freedom of expression.
 - b) Providing a medium for exchange of thoughts and information.
- 3. Functions:** The committee performs several key functions, including-
 - a) Collection of articles from the students.
 - b) Help the faculty for the scrutiny and selection of articles.
 - c) Help the faculty to oversee the layout, appearance and content of feature articles
 - d) Oversee the artwork, design and photography for the features section of the magazine
 - e) Collection of departmental reports, photographs of toppers, outstanding achievers etc
 - f) Proofread all pages before printing
 - g) Networking and assisting students to meet their deadlines
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** As per the schedule and gravity of event
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 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.

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 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Shruti Vimal	Professor	Pathology	Faculty In charge
2	Dr. Shraddha Yadav	Professor	Pharmacology	Faculty Member
3	Dr. Vijayakumar K.	Assistant Professor	Anatomy	Faculty Member
4	Ms. Prachitee Onkar Borkar	Assistant Professor	Pharmacology	Faculty Member
5	Ms. Yogita Dhalwal	Student Representative	2020-2026	Student Member
6	Ms. Khushi Jaiswal	Student Representative	2021-2027	Student Member
7	Ms. SK Esha Ahmed	Student Representative	2022-2028	Student Secretary
8	Ms. Akanksha Trivedi	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T. Vijaya Sagar (Retd)
Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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DEAN
SMCW & SUHRC

Symbiosis International (Deemed University), Gram: Lavale, Tal.: Mulshi, Dist.: Pune 412 115, Maharashtra, India

Tel.: +91-20-6193 0000 | Email: dean@smcw.siu.edu.in, ms@smcw.siu.edu.in | Web: www.smcw.edu.in, www.symbiosisuniversityhospital.com

No. SMCW-SUHRC/Committee/2024/832

Date: 11/05/2024

SOCIAL MEDIA COMMITTEE

- 1. Introduction:** The Students Academic Committee is responsible to produce and promote Internet-based materials and resources to better showcase the activities of the students to the public to foster community relations.
- 2. Objectives:** The primary objectives are -
 - a) Media documentation of all intra and inter-institutional academic and extracurricular activities and achievements.
 - b) Providing the required information and records to the university's media department.
 - c) Preparing a newsletter that includes events, activities, and achievements and distributing them within the university.
- 3. Functions:** The committee performs several key functions, including-
 - a) Prepares the electronic files as per the requirement.
 - b) Creates a database about the college's achievements.
 - c) Communicates with the media professionals and facilitate their work
 - d) Helps authorized faculties in the development of plans and communication programs that aim achieving the objectives without disturbing any social etiquette.
 - e) Helps authorized faculties in supervising the production of the college's media publications.
 - f) Helps authorized faculties in organizing press conferences for senior management
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
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 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Position in the Committee
1	Lt Col (Dr.) T Vijaya Sagar	Dean	Chairman
2	Col. (Dr.) Hitender Singh Batra	Deputy Dean	Co-Chairman
3	Dr. Avinash Kakade	Deputy Registrar, SIU & OSD, SMCW	Member
4	Ms. Shikha Kochhar	Head-PR & Communication	Member
5	Dr. Supriya Methe-Patil	Associate Professor	Faculty Member Secretary
6	Dr. Ajit Naik	Assistant Professor	Faculty Member
7	Ms. Madhura Bhosale	Assistant Professor	Faculty Member



SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

Celebrating 50 Years of Excellence

Sr. No.	Name	Designation	Position in the Committee
8	Mr. Vinay Gujar	Administrative Officer	Member
9	Ms. Devangi Chawla	Student Representative	2020-26
10	Ms. Bushra Ghayas	Student Representative	2021-27
11	Ms. Charu Rajput	Student Representative	2022-28
12	Ms. Muskaan Singh	Student Representative	2023-29

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T. Vijaya Sagar (Retd)
Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/813

Date: 11/05/2024

HEALTH & WELLBEING COMMITTEE

- 1. Introduction:** The Students HEALTH & WELLBEING Committee is responsible to promote a safe and healthy environment for the students.
- 2. Objectives:** The primary objectives are -
 - a) Spreading the health-awareness among the students.
 - b) Maintaining a physically and emotionally healthy environment in and around the institution.
 - c) Development of healthy attitudes and healthy behaviors by students.
- 3. Functions:** The committee performs several key functions, including-
 - a) Provides point of contact for emergency care for illness or injury.
 - b) Helps authorized personnel in monitoring and controlling the spread of communicable diseases.
 - c) Helps authorized personnel to provide education and counselling in a variety of and wellness topics
 - d) Helps authorized personnel to ensure that health awareness and health care facilities are provided to the entire college
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** As per the schedule and gravity of event
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Reshma Patil	Professor & Head	Community Medicine	Faculty In charge
2	Dr. Priya Kulkarni	Associate Professor	Community Medicine	Faculty Member
3	Ms. Anshita Gupta	Student Representative	2020-2026	Student Member
4	Ms. Kraleti Sai Priyanka	Student Representative	2021-2027	Student Member
5	Ms. Shilpi Kumari	Student Representative	2022-2028	Student Secretary
6	Ms. Amrinder Kaur	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) Vijaya Sagar (Retd)

Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

Copy to:

1. PA to Chancellor, SIU
2. PA to Pro Chancellor, SIU
3. The Vice Chancellor, SIU
4. The Provost, FoMHS, SIU
5. The Registrar, SIU



SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/814

Date: 11/05/2024

HOSTEL COMMITTEE

- 1. Introduction:** The Students HOSTEL Committee is responsible to supervise all facilities / amenities and their up keep , receive complaints from students, redress of grievances through authorized faculties.
- 2. Objectives:** The primary objectives are -
 - a) Creating a sense of responsibility and to inculcate discipline amongst students.
 - b) Creating an atmosphere of harmony and co-operation amongst students.
 - c) Ensuring a peaceful and calm environment to enable them excel in every aspect of their personality development.
- 3. Functions:** The committee performs several key functions by helping the campus administration, including.
 - a) To provide good accommodation and hostel facilities.
 - b) To ensure the premises are maintained clean, neat and hygienic.
 - c) To maintain a complaint book and action is taken is maintained in the complaint register.
 - d) Helps authorized personnel to ensure that health awareness and health care facilities are provided to the entire college.
 - e) To ensure safety, medical first-aid-box, the ambulance is maintained.
 - f) To provide a ragging free and disciplined environment for the students
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** Quarterly
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Prachee Harishchandra Nirmale	Assistant Professor	Biochemistry	Faculty In charge
2	Dr. Daksha Dixit	Professor & Deputy Dean (Academics)	Anatomy	Faculty Member
3	Col. (Dr.) Arun Iyengar	Administrative Officer	SMCW	Faculty Member
4	Ms. Sambhavi	Student Representative	2020-2026	Student Member
5	Ms. Kshitija	Student Representative	2021-2027	Student Member
6	Ms. Tanishka Kalra	Student Representative	2022-2028	Student Secretary
7	Ms. Manya Choudhary	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) Vijaya Sagar (Retd)

Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

Copy to:

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3. The Vice Chancellor, SIU
4. The Provost, FoMHS, SIU
5. The Registrar, SIU



SYMBIOSIS MEDICAL COLLEGE FOR WOMEN SYMBIOSIS UNIVERSITY HOSPITAL & RESEARCH CENTRE



Constituent of Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

No. SMCW-SUHRC/Committee/2024/815

Date: 11 / 05 / 2024

MESS COMMITTEE

- 1. Introduction:** The Students MESS Committee is responsible to control every aspect of the mess functioning, including choosing the menu, purchasing, budgeting, financing, managing personnel and inventory.
- 2. Objectives:** The primary objectives are -
 - a) Facilitating the grievance redressal of students and communicating the same to the authorities at earliest.
 - b) Keeping a check on the daily issues regarding the Dining infrastructure, the housekeeping issues, mess facilities, etc.
- 3. Functions:** The committee performs several key functions by helping the campus administration, including.
 - a) Acts as a bridge between the administration, hostel authorities on one side and the students on the other.
 - b) Facilitates the grievance redressal of students and communicates the same to the concerned authorities.
 - c) Keeps a check on the daily issues regarding the hostel infrastructure, the housekeeping issues, mess facilities, etc.
 - d) Coordinates with other committees for the successful conduct of various events.
- 4. Terms of Reference:** The Terms of Reference for the College Council include:
 - a) **Composition:** The composition is as given in the Table below.
 - b) **Meeting Frequency:** Quarterly
 - c) **Quorum:** Quorum of 60% is necessary for the committee to meet. If the quorum is not met, the meeting shall be adjourned and rescheduled even at a short notice. For important matters, a quorum is not necessary for such rescheduled meetings.
 - d) **Minutes of Meetings (MoM):** The Student Secretary under the guidance of Faculty In charge will be responsible to maintain and circulate the MoM as per approved format.
 - e) **No business transaction will be done during the proceedings of the committee meetings.**

Composition of Committee:

Sr. No.	Name	Designation	Department / Batch	Position in the Committee
1	Dr. Nitin Lingayat	Assistant Professor	Paediatrics	Faculty In charge
2	Ms. Prachitee Onkar Borkar	Assistant Professor	Pharmacology	Faculty Member
3	Dr. Suraj Nimbalkar	Tutor	Pharmacology	Faculty Member
4	Ms. Anshika Mittal	Student Representative	2020-2026	Student Member
5	Ms. Kalpana	Student Representative	2021-2027	Student Member
6	Ms. Faiza	Student Representative	2022-2028	Student Secretary
7	Ms. Pearl Malik	Student Representative	2023-2029	Student Member

The said committee is constituted for a period of 1 year. The committee will functional with immediate effect.

Lt. Col (Dr.) T Vijaya Sagar (Retd)

Dean
Symbiosis Medical College for Women
Gram-Lavale, Tal-Mulshi, Dist-Pune-412115.

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॥वसुधैव कुटुम्बकम्॥
DEAN
SMCW & SUHRC

Symbiosis International (Deemed University), Gram: Lavale, Tal.: Mulshi, Dist.: Pune 412 115, Maharashtra, India

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